



austinchildren'schoir

2011-2012 Season Member Information

Biographical Information (please print clearly)

Member's Name _____ Birthday _____

Grade in School (Fall 2011) _____ School and Music Teacher _____

Parent/Guardian Name(s) _____ Relationship(s) _____

Parent/Guardian Occupation(s) _____

Home Address _____

Primary Telephone _____ Secondary Telephone _____

Email(s) _____

Health Summary and Emergency Contact Information

Specific medical conditions _____

Allergies (food, drugs, plants, insects, etc.) _____

Medicines to be taken during Choir time _____

Emergency Contact #1 Name _____ Relationship _____

Primary Telephone _____ Secondary Telephone _____

Emergency Contact #2 Name _____ Relationship _____

Primary Telephone _____ Secondary Telephone _____

Physician Name _____ Telephone _____

Insurance Carrier _____ Policy No. _____

Telephone _____ Party responsible for payment _____



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2011-2012 Membership Agreement REQUIREMENTS

Initial each category to indicate your understanding of the requirements and sign on the next page.

_____ **SEASON DEPOSIT:** A deposit of \$50.00 is required to secure your place in the choir each season. **This fee is applied toward the annual tuition of \$550** and is non-refundable.

_____ **TUITION:** Annual tuition for all age groups is \$550.00
The Austin Children's Choir offers a \$35 discount for tuition that is paid in full by the season's first practice. Alternatively, if you wish, you may split your annual tuition into two payments—with the first payment of \$250 + \$50 deposit due at the start of the season and the second payment of \$250 due November 1. (You may make these choices on the Tuition Payment Schedule below.)

_____ **SIBLING DISCOUNT:** -\$75.00 annually

If there is more than one child from your family participating in ACC this year, you will receive a \$75.00 discount on each additional child's annual tuition—see Tuition Payment Schedule.

_____ **UNIFORM:** Each chorister is responsible for purchasing a choir uniform consisting of khaki pants or skirt, a white ACC embroidered button-up short-sleeve shirt, and a blue ACC embroidered vest. They may wear a black belt and the black shoes of their choice. Allow plenty of time to order your uniform! Uniforms may be purchased by contacting:
Parker School Uniforms
5300 North Lamar #103; Austin, TX 78751
(512) 451-1667 or (888) 451-1667
www.parkersu.com
Our web ID# is AU153168

_____ **TICKET SALES:** Each member of the choir receives two (2) complimentary tickets to each regular season performance and is responsible for selling at least two (2) tickets (either two tickets to each performance or two season passes—these are great gifts for grandparents!). While we have a number of free performances throughout the year, all tickets for our regular season concerts are \$10 each; children ages 13 and under are free. For a list of the regular season performances, see the website.

_____ **ANNUAL FUNDRAISING PARTICIPATION:**
In order to be able to keep annual tuition low, we require parents to participate in either our Annual Silent Auction/Spring Fundraiser or in our Season Sponsorship Drive. Please help ensure the success of the Austin Children's Choir by doing your part. Thank you in advance for your support! If you prefer, an opt-out fee of \$175 can be made to the Choir. This fee (which is tax deductible) will fulfill the mandatory fundraising event obligations—see Volunteer Opportunities page.



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_____ **TUITION REFUND POLICY:** *Please understand that the Austin Children's Choir cannot provide refunds.*

The Austin Children's Choir is a nonprofit organization with a modest budget. Once your child has auditioned, has been accepted, and has enrolled in the Choir, he or she is expected to be fully committed to the Choir, as the Choir is fully committed to providing your child with a rich and rewarding choral experience. Annual tuition is crucial to maintain the choir for the entire season.

_____ **REFERRAL DISCOUNT:** For each new member a current member is responsible for bringing into the choir, a \$25 discount will be applied to his or her tuition for the following season, up to the amount of full tuition. Please ask the director for a referral form.

_____ **RELEASE:** By initialing here, you grant permission for the Austin Children's Choir to use images and/or sound recordings of your child in marketing materials, including programs, brochures, advertisements and on the website. Children will not be identified by name.

SCHOLARSHIPS: Partial and full scholarships are available to those who might have difficulty meeting the financial obligations of the choir. Scholarship application forms are available by request. Please contact the Artistic Director for further assistance with scholarship information.

SPECIAL ARRANGEMENTS: The Austin Children's Choir understands that there are times that special financial arrangements need to be made. Please contact the Artistic Director to discuss any special payment arrangement options or tuition concerns.

Financial Agreement

I understand the financial obligations as outlined by the Austin Children's Choir. I will fulfill my obligations to the choir in a timely manner so that my child can participate fully in Austin Children's Choir programs throughout the 2011-2012 concert season. Choir members with past due tuition balances will not be able to perform with Austin Children's Choir.

Parent Name (Print) _____

Date _____

Parent Signature _____



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TUITION PAYMENT SCHEDULE

Please select a payment schedule:

_____ Single Payment with Early Registration Discount (Due by August 18, 2011)
\$465 + \$50 Season Deposit = \$515

_____ Single Payment (Due by September 1, 2011)
\$500 + \$50 Season Deposit = \$550

_____ Split Payment (Due by September 1, 2011 and November 1, 2011)
\$250 + \$50 Season Deposit = \$300 due Sept. 1
\$250 due Nov. 1

_____ Apply Sibling Discount (-\$75 for each additional family member) for _____ siblings

Please select your preferred method of payment:

_____ **Check – payable to The Austin Children's Choir** – tuition checks may be mailed to the Choir address or delivered in person at the first rehearsal of the season. A representative from the Choir will be at the first rehearsal to accept payments and answer questions regarding tuition. **Check #** _____

_____ **Credit Card** – please remember to indicate if you are paying for the season or the semester. The second semester payment will be charged to your credit card on **November 1, 2011**

Type of card: _____ Name on card: _____

Account Number: _____

Expiration Date: _____

Total Amount: _____ Security Code (back of card) _____

Billing Address: _____

I authorize Austin Children's Choir to charge my account for the amount indicated on this form.

Signature of Cardholder

Date



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PARENT VOLUNTEER OPPORTUNITIES

Parent Name _____

Email address _____

Phone Number _____

Child's Name _____

Mandatory

Helping with fundraising is mandatory because it is so important for the financial health of the organization. We cannot keep tuition as low as it is without securing funds from outside sources. Please indicate how you will help with fundraising this season (select one):

_____ **Opt-out:** If you prefer, an opt-out fee of \$175 can be made by November 1, 2011. This fee (which is tax deductible) will fulfill the obligations for **Fundraising**. Please attach your check to this form if you are opting out.

Silent Auction/Spring Fundraiser:

- _____ Serve on a committee to help prepare for annual spring fundraising event (planning begins at the start of the season)
- _____ Collect and track Silent Auction items (beginning in January)
- _____ Set up for the Silent Auction (the day of the event)
- _____ Clean up after the Silent Auction (the night of the event)
- _____ Follow up with thank you letters, acknowledgements, etc. (within two weeks of the event)

Season Sponsorship Drive:

_____ Solicit season sponsors for one of our four levels of sponsorship. (The bulk of this work occurs before the end of October.)

Other Volunteer Tasks

We also need parents to help with general choir duties throughout the season. Please indicate how you can help (select one):

_____ **Parent Rehearsal Volunteer:**

Duties include "classroom management," bringing snacks, passing out music or helping the artistic director in other ways as needed. There is a sign-up sheet in the choir room on which you can select what days you can help.



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___ **Concert Support:**

- ___ Ticket Sales (starting three weeks prior to event): distribute complimentary tickets to members, track member ticket sales, mail tickets bought online, and sell tickets at the door
- ___ Set-up committee (1 hour prior to concert maximum)
- ___ Clean-up committee (1 hour after concert maximum)

___ **Publicity Committee:**

Gather links to free publicity outlets (websites, calendar listings, PSAs, parent groups, etc.) and post ACC performances two to three weeks prior to each event.

___ **Recruiting Committee:**

Help prepare list of elementary and secondary music teachers. Take Austin Children's Choir flyers to schools in your area, contact music teachers, home schooling groups, churches, and others who may know of interested children. Bring handbills to concerts and other performances to pass out.

___ **Costume/Robe Committee:**

Do light sewing, gathering of materials, manage pre-concert and post-concert fitting, distribution and collection of costume pieces or robes.

___ **Choir Party Volunteer:**

- ___ Winter Party
- ___ Spring Party

___ **Office Help/Database:**

Be on call throughout the year for light office work including maintaining our member database, copying, collating, stuffing envelopes, folding programs, etc.

Thank you so much for your support! Your time is greatly appreciated!



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2011-2012 Season Membership Agreement

CHOIR MEMBER AGREEMENT

I understand that being a part of Austin Children's Choir requires time, effort, discipline and cooperation with Choir directors and administration, as well as other Choir members and their parents. As a member of the Austin Children's Choir, I agree to:

1. Be on time to all rehearsals and performances
2. Be prepared for rehearsals by learning the assigned music and by bringing my binder and a pencil
3. Pay attention to my director during all rehearsals and performances
4. Follow the instruction of my director during all rehearsals and performances
5. Complete all homework by the assigned deadline (including text memorization)
6. Take care of my voice by getting an adequate amount of sleep, drinking at least three glasses of water every day and avoiding excessive straining (including screaming)
7. Practice for at least one hour every week (in addition to regularly-scheduled rehearsal)
8. Wear the Choir uniform to all concerts and performances, unless otherwise instructed

Name of member _____ Date _____

Signature of member _____